

### HVAC Installation Technician

Main Responsibilities: Management of time and materials for profitability; Supervision and management of new install projects from start to finish; Training helpers and Apprentices; Communication with Field Superintendent; Installation, trim out, and startup of new systems and change outs.

Duties include, but are not limited to:

- Verify materials lists and notify Field Superintendent of changes
- Pick up supplies from shop in the morning on the first day of the job
- Be on time to jobsite (7:30 a.m.), meet with GC as necessary
- Install AHU, ductwork, line set, T-Stat wire, condensate drain, bathroom exhaust, dryer vent, and kitchen exhaust to specs provided and within code
- Complete Rough In Checklist and make notes for trim-out materials needed
- Fill out the sticker on the electrical panel
- Turn in paperwork to Field Superintendent at the end of Rough In
- Give completed status to Field Superintendent for inspection scheduling
- Stay on schedule
- Supervise apprentices/ helpers and keep them busy at all times
- Maintain jobsite safety practices and standards
- Remove waste for recycling and leave jobsite clean at the end of the day
- Manage time and materials Complete paperwork for customer warranty information
- Complete Work Orders daily and Purchase Orders as necessary

Skills needed for proper job performance:

- Ability to read and interpret plans
- Ability to plan ahead, follow schedule
- Management of time and materials
- Management and supervisory skills
- Teaching apprentices & helpers
- Communicate appropriately with Project Manager & Customer
- Wiring of indoor units
- Pulling vacuum
- Soldering
- Charging equipment using sub-cooling / superheat
- Checking and monitoring all system operations
- Installing ductwork & making ductulator calculations

We offer competitive pay! We require a valid drivers license with a clean driving record. If you feel you are a great match, please forward me your resume!

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[GetGreenair.com](http://GetGreenair.com)

“THE RIGHT WAY - BECAUSE WE DON'T KNOW ANY OTHER WAY.”

